

Searching by Date:



- From the dropdown menu next to the **Dates** icon, select the date (month/year) you are searching for.
- Click **Go**.
- You will then see a divided screen: on the left-hand side there is a calendar (see screenshot on next page). In the calendar, click on the date of your choice. A list of available titles for that date will appear on the right-hand side of the screen

August 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Pickup on Saturday, August 28, 2010

Now select the Kit to Reserve:

[Gone With the Wind](#)

Or, you can select another date...

- Click on the title you would like to reserve.
- In the next screen, enter your library card number and click on the green button that says **Submit**.
- In the next screen, click the green button that says **Continue**.
- You will see an information box like this:

PATRON NOTES	-
Pickup Library	WYO [1097 -- WYO]
Pickup Date	Mon Dec 4, 2017
Due Date	Mon Jan 15, 2018
Staff Use:	Target Dates to Enter the States
SENDING	Mon Nov 27, 2017
HOLDING	Mon Dec 4, 2017
IN USE	Tue Dec 5, 2017
RETURNING	Mon Jan 15, 2018
MAINTENANCE	Thu Jan 18, 2018
DONE	Sat Jan 20, 2018
<input type="button" value="Reserve this Kit."/> <input type="button" value="Cancel"/>	

- Be sure that the **Patron Phone** and **Patron Email** blanks are filled in (if you don't have one or the other, just click **Unavailable**, next to the blank). Then click **Reserve this Kit**, at the bottom of the information box
- Congratulations! You reserved a book club kit! Next step, the library will contact you when your kit is ready for pick up. You will have seven days from that time to pick up the kit.