



BOARD OF TRUSTEES

Meeting Minutes

LOCATION

Held via remote connection per Michigan Senate Bill 1108

DATE + TIME

Thursday, March 18, 2021 at 4:30 PM

BOARD PRESENT: Shirley Bruursema, Peter Dykhuis, Andrew Erlewein, Sheri Gilreath-Watts, Charles Myers, Tom Noreen, Caitie S. Oliver, Penny Weller

BOARD ABSENT: None.

STAFF PRESENT: Josh Bernstein, Katie Blakeslee, Jaci Cooper, Jennifer German, Randy Goble, Kim Lindsay, Annette Miller, Brian Mortimore, Elvia Myers, Christine Mwangi, Kurt Stevens, Laura Youells, Lance Werner, Carrie Wilson

GUESTS PRESENT: Jan Schuiling

1. CALL TO ORDER

Chair Bruursema called the meeting to order at 4:32 PM.

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA*

A. Approval of Agenda

B. Approval of Minutes: February 18, 2021

C. Request for Closing: Walker Branch to close at 2:00 PM on Friday, April 30, 2021 due to furniture and carpet cleaning.

Motion: Mr. Myers moved to approve the consent agenda as presented.

Support: Supported by Mr. Noreen

RESULT: Motion carried.

4. LIAISON REPRESENTATIVE COMMENTS – None.

5. PUBLIC COMMENTS** – None.

6. FINANCE REPORTS – February 2021*

The Interim Director of Finance gave a brief overview of the year-to-date financials:

- Cash appears to be up this month from last year due to the accumulative effect of excessive revenue over expenditures from the last several months.
- KDL is 17% through the fiscal year, has received 71% of budgeted revenues and has spent 17.6% of budget expenditures. Collection from property taxes is starting to finalize in March. Final Property Tax Settlement from the county will take place in June.
- The largest checks written in February were made to Overdrive for approximately \$350K as a Collection Development deposit, SirsiDynix for approximately \$128.5K for KDL's ILS subscription, and to Priority Health for approximately \$126.4K for two months of healthcare.

7. LAKELAND LIBRARY COOPERATIVE REPORT

- Chair Bruursema announced the election of Karen McKinnon as Treasurer, replacing Mattie Cook. Her term will run until the end of September, 2021.
- LLC Directors and Staff are currently working on new Bylaws.
- Grand Rapids Public Library is now open with limited capacity at all locations.

8. DIRECTOR'S REPORT – February 2021

- Regional Manager I Jennifer German welcomed new Regional Manager II Laura Youells to her role at the Nelson, Krause and Spencer branches. Ms. Youells has been with KDL for the past 8 years in various capacities and is excited to serve KDL in a leadership position.
- Executive Director Lance Werner announced that all branch study rooms will be open for use beginning March 22. Study rooms will be available on a first come, first-served basis. Time limits will vary by branch.
- Executive Director Werner is doing preliminary work with Bob DeVries of GCSI Edge on a new legislative bill that proposes placing public library service in Michigan public schools when there is an absence of this resource.

The Board asked questions of staff and the staff responded.

9. NEW BUSINESS

A. Policy Manual – Section 2 Collection Policy –*First Reading**

Motion: Ms. Oliver moved to approve changes to Section 2 Collection Policy as presented.

Support: Supported by Mr. Erlewein.

RESULT: Motion carried.

B. New Policy – KDL Policy Manual – Section 4.1.13 Bodily Fluids + Waste –*First Reading**

Motion: Ms. Weller moved to approve KDL Policy Manual's Section 4.1.13 Bodily Fluids + Waste as revised.

Support: Supported by Mr. Dykhuis.

RESULT: Motion carried.

10. LIASON REPRESENTATIVE COMMENTS –None

11. **PUBLIC COMMENTS**** – Grandville Friends Alliance member Jan Schuiling shared that the next KDL Friends Alliance Meeting will be Wednesday, April 7, 2021. She appreciates that KDL has welcomed everyone back to work, as well as the impact KDL has on the community. Grandville Friends Alliance is also looking forward to the end of Grandville Branch construction.

12. BOARD MEMBER COMMENTS

Ms. Bruursema – Chair Bruursema states that the KDL Board of Trustees will resume in-person meetings beginning in April. Also in April, she encourages everyone to review Library Association Magazine in celebration of Library Month as there are bound to be many informative articles. Recently, Ms. Bruursema attended the Library of Michigan Seminar for Trustees and was especially impacted by the discussions.

Mr. Erlewein – Mr. Erlewein shared that the Rockford Friends Alliance is currently putting together a talent show to raise money for the Krause Memorial Expansion and Rockford Education Association.

Mr. Dykhuis – Mr. Dykhuis appreciates KDL's efforts to make the library a safe environment for staff and patrons alike.

Ms. Gilreath-Watts – Ms. Gilreath-Watts loved Monday's broadcast of Men of Color Read. She also sends Kudos to KDL's Bookmobile staff for sending 12 boxes of books to Midland Middle School. She is awed by KDL's rising patron numbers despite the pandemic and notes that KDL Leadership is a team of rock stars.

Mr. Myers – Mr. Myers recently met with KDL staff for putting together a blue music/education event. Additionally, he visited the Amy Van Andel Library and was pleased with what he saw.

Mr. Noreen – Mr. Noreen welcomes Regional Manager II Laura Youells and is excited with the preliminary work Executive Director Werner is doing to address the shortage of media specialists and librarians in Michigan public schools.

Ms. Oliver – Ms. Oliver visited Amy Van Andel Library with her father. It was remarkable! She is looking forward to the April KDL Board of Trustees Meeting being held at the Service and Meeting Center.

Ms. Weller – Ms. Weller is excited to get back to in-person meetings in April.

13. MEETING DATES

Regular Meeting: Thursday, April 15, 2021 – Kent District Library, Service and Meeting Center

14. ADJOURNMENT

Motion: Ms. Weller moved for adjournment at 5:22 PM.

Support: Supported by Ms. Gilreath-Watts.

RESULT: Motion carried.

A handwritten signature in black ink that reads "Sheri Gilreath-Watts". The signature is written in a cursive style with a large initial 'S' and 'G'.

Sheri Gilreath-Watts, KDL Board of Trustees Secretary