



Procedures for Requests for Reconsideration of Library Materials

1. KDL responds to requests for reconsideration of library materials in writing.
2. Requestors must have read, heard or viewed the entire work to have their challenge considered.
3. KDL's Challenged Materials Committee reviews these requests.
4. The Committee, consisting of youth and adult librarians and headed by the Collection Services Manager, reviews the item in light of the patron's concern, the KDL selection policy and professional reviews of the title within 30 days.
5. The Committee's decision will be communicated in writing to the requesting party via a letter sent by the Executive Director.

KDL's materials selection policy may be viewed here:

[Materials Selection Policy](#) | [Kent District Library \(kdl.org\)](#)

Request for Reconsideration of Library Materials

Your Name: _____

Library Barcode: _____

Address: _____

City: _____

Zip Code: _____ Phone Number: (____) _____

I Represent

☐ Myself

☐ An Organization: Name of Organization _____

Are you a KDL/LLC service area resident? (Only KDL/LLC residents may complete this form.) Yes | No

Title: _____

Author: _____

Format:

☐ Book

☐ eBook

☐ DVD

☐ Audiobook/Playaway

☐ Music CD

☐ Vinyl

Have you read, viewed or heard the entire work? (Requestors must read, hear or view the entire work to have their challenge considered.) Yes | No

For what age group is this work intended? _____

What do you believe is the theme and/or major intent of this work? _____

Have you read any professional reviews of this work? Yes | No

If yes, please list the publications here: _____

What is your objection to this work? Please be specific. _____

In its place, what work of equal literary quality would you recommend the library purchase that would cover the same subject or content? _____

Your Signature _____ Date _____