Procedures for Requests for Reconsideration of Library Materials

1. KDL responds to requests for reconsideration of library materials in writing.
2. Requestors must have read, heard or viewed the entire work to have their challenge considered.
3. KDL’s Challenged Materials Committee reviews these requests.
4. The Committee, consisting of youth and adult librarians and headed by the Collection Services Manager, reviews the item in light of the patron’s concern, the KDL selection policy and professional reviews of the title within 30 days.
5. The Committee’s decision will be communicated in writing to the requesting party via a letter sent by the Executive Director.

KDL’s materials selection policy may be viewed here:
Materials Selection Policy | Kent District Library (kdl.org)
Request for Reconsideration of Library Materials

Your Name:___________________________________________________________________________________
Library Barcode: ___________________________________________________________________________________
Address: _____________________________________________________________________________________
                                                                                     _____________________________________________________________________________________
City: _____________________________________________________________________________
Zip Code: _________________ Phone Number: (____) __________________________________
I Represent
   ○ Myself
   ○ An Organization: Name of Organization____________________________________________
Are you a KDL/LLC service area resident? (Only KDL/LLC residents may complete this form.) Yes | No
Title: ___________________________________________
Author: ___________________________________________
Format:
   ○ Book
   ○ eBook
   ○ DVD
   ○ Audiobook/Playaway
   ○ Music CD
   ○ Vinyl
Have you read, viewed or heard the entire work? (Requestors must read, hear or view the entire
work to have their challenge considered.) Yes | No
For what age group is this work intended? ___________
What do you believe is the theme and/or major intent of this work? _______________________________________________
_________________________________________________________________________________________________________________
Have you read any professional reviews of this work? Yes | No
If yes, please list the publications here: _________________________________________________________________________
___________________________________________________________________________________________________________
What is your objection to this work? Please be specific.______________________________________________________________
_______________________________________________________________________________________________________________
_______________________________________________________________________________________________________________
_______________________________________________________________________________________________________________
In its place, what work of equal literary quality would you recommend the library purchase that would
cover the same subject or content? ______________________________________________________________________________
_____________________________________________________________________________________________________________________
Your Signature _______________________________________________ Date _____________________

Kent District Library
kdl.org
Information
Ideas
Excitement!