



BOARD OF TRUSTEES

Meeting Minutes

LOCATION

Kent District Library Wyoming Branch, 3350 Michael Street SE and via teleconference.

DATE + TIME

Thursday, September 22, 2022, at 4:30 PM.

BOARD PRESENT: Shirley Bruursema, Peter Dykhuis, Andrew Erlewein, Sheri Gilreath-Watts, Nicole Lintemuth, Charles Myers, Tom Noreen and Penny Weller.

BOARD ABSENT: None.

STAFF PRESENT: Jaci Cooper, Jennifer DeVault, Anjie Gleisner, Sheri Glon (teleconference), Randy Goble, Kim Lindsay, Brian Mortimore, Elvia Myers, Christine Mwangi (teleconference), Karen Small, Lance Werner and Emily Whalen (teleconference).

GUESTS PRESENT: Judy Barszcz, Katherine Glardon, Leann Platschorre and Alan Traxler.

1. CALL TO ORDER

Chair Myers called the meeting to order at 4:30 PM.

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA*

A. Approval of Agenda

B. Approval of Minutes: August 18, 2022.

C. Lakeland Library Cooperative Report: August 11, 2022

Motion: Mr. Noreen moved to approve the consent agenda as presented.

Support: Supported by Ms. Gilreath-Watts.

RESULT: Motion carried.

4. REGIONAL MANAGER UPDATE – WYOMING + KELLOGGSVILLE

Regional Manager I Anjie Gleisner gave the following update to the Board of Trustees:

- The Wyoming and Kelloggsville Branches will receive upgrades to the Wonderknook spaces in the near future. Wyoming Youth Branch Librarian Abby Black has been a driving force in this project and is excited about its completion.
- The Wyoming Branch will be making changes to the quiet reading room area. The City of Wyoming is removing excess shelving to install modular furniture to make the space more flexible and usable for fireside programming. The building will also be getting new carpeting by the end of 2022.

- The Wyoming Branch had a very successful Summer Wonder program with almost 1K participants. The Paint and Pop Program was so popular, it had a waiting list.
- Branch Librarian Mara Deckinga has begun outreach to the Wyoming Senior Center and is working on reviving the book discussion group. In partnership with Spectrum Health, the Senior life Transitions program will run in September and October.
- Branch Librarian Clare O'Tsuji was recently promoted to Branch Outreach Programming Specialist at the Kentwood Branch. Branch Librarian Abby Black presented to librarians in KDL about the restorative practices she uses in her Mother's Support group at the Wyoming Branch.
- At the Wyoming Branch, Collection Services Assistant Mara Deckinga was promoted to Branch Librarian with a focus on Senior outreach, and Assistant Branch Librarian Annie Parada was promoted to Branch Librarian with a general focus.
- The Kelloggsville Branch had 2 paid teen internship positions this year. Additionally, Assistant Branch Librarian Mariely Velasquez was promoted to Branch Librarian with an area of focus of English as a Second Language for Outreach and Programming.

5. **LIAISON REPRESENTATIVE COMMENTS**** – None.

6. **PUBLIC COMMENTS**** – None.

7. **FINANCE REPORTS – August 2022***

The Interim Director of Finance gave an overview of the year-to-date financials:

- KDL cash position is \$19.7 M vs. \$21.5M at this same time last year; the investment portfolio value is down roughly \$400K compared to last year.
- Total revenue is \$25.6M. Budgeted revenues are 92% collected. Remaining revenue will be collected in the next few months.
- Total expenditures amount to \$19M. KDL is 61% through the budgeted fiscal year, putting these numbers right on track.
- Significant checks this month include:
 - Priority Health, \$121,723.41 – employee health insurance
 - IP Consulting, \$65,203.63 – COLO data center monthly charge
 - Everstream Holding, \$55,606.84 – KDL systemwide fiber

Motion: Ms. Bruursema moved to receive and file the August 2022 finance reports as presented.

Support: Supported by Mr. Erlewein.

RESULT: Motion carried.

8. **DIRECTOR'S REPORT – August 2022**

Executive Director Lance Werner shared that the training he is providing regarding book challenges has been well received. Mr. Werner has had the opportunity to talk with a group of directors at ULC, a library group in northern Michigan, and over 100 librarians in Indiana. As

book challenges continue to be at the forefront of public discourse, it is critical that KDL work to defend the civil rights granted to all peoples under the Constitution.

The Board asked questions of staff and staff responded.

9. NEW BUSINESS

- A. 2022 Board of Trustees Schedule Amendment*
- B. 2022 Planned System Closing Schedule Amendment*
- C. 2023 Board of Trustees Schedule*
- D. 2022 Planned System Closing Schedule*

Motion: Mr. Dykhuis moved to approve 2022 Board of Trustees Schedule Amendment, 2022 Planned System Closing Amendment, 2023 Board of Trustees Schedule and 2023 Planned System Closing Schedule as presented.

Support: Supported by Ms. Weller.

RESULT: Motion carried.

10. LIAISON REPRESENTATIVE COMMENTS – None.

11. PUBLIC COMMENTS** –

12. BOARD MEMBER COMMENTS

Ms. Bruursema – Ms. Bruursema attended the Literary Libations Gala and stated that it was the best one yet. She had a meeting with Gaines/Kentwood Regional Manager I Kiosha Jeltema and is impressed with the amazing job Kiosha is doing at the branches.

Mr. Erlewein – Mr. Erlewein used to live in Wyoming, so visiting the Wyoming Branch brings back memories. He attended the Literary Libations Gala and says it was awesome. He states that Library Camp was a success and hopes to have many KDL candidates in 2030!

Mr. Dykhuis – Mr. Dykhuis shared that the Wyoming Branch has always been one of his favorite locations. In the past, he would bring his children to the playspace and also participated in literacy tutoring. Mr. Dykhuis also wished Nicole Lintemuth a happy birthday and congratulated her on being a Board Member for almost a year.

Ms. Gilreath-Watts – Ms. Gilreath-Watts is excited to be at the Wyoming Branch for the Board of Trustees Meeting. She loves that the Wyoming Branch is so welcoming and inviting to the diverse community that it serves. Ms. Gilreath Watts was also impressed with the Literary Libations Gala and especially enjoyed the VIP Lounge, which allowed her to brag about KDL to vendors and others. She encouraged everyone to enjoy National Hispanic Heritage Month by reading a book by various authors.

Ms. Lintemuth – Ms. Lintemuth reminded everyone that it is National Hispanic Month and Banned Book Awareness Week. Recently, she attended the City of Lowell as part of KDL's Annual Community Report and was pleased with the reception.

Mr. Myers – Chair Myers recently attended a four-day Michigan Association of Public Employee Retirement (MAPERS) Conference, where he found his work as a KDL Pension Board Member to be especially valuable.

Mr. Noreen – Earlier in September, Mr. Noreen attended the KDL's Annual Community Report presentation at Lowell Township, along with Director of Library Operations Jennifer DeVault and Regional Manager I Liz Knapp, and felt that it went really well. Additionally, he enjoyed talking with vendors and authors prior to the Literary Libations Gala and was impressed with the amount of networking that went into the event. Lastly, he advised Regional Manager I Anjie Gleisner to connect with Boy Scouts of America regarding an outdoor eco-project at the Wyoming Branch.

Ms. Weller – Ms. Weller wanted to thank everyone who contributed to the success of the Annual Literary Libations Gala, especially Director of Fund Development Christine Mwangi. She also congratulated Director of Engagement Randy Goble for his five years of service at KDL and Director of Fund Development Christine Mwangi and Executive Assistant Elvia Myers for their two years of Service.

13. MEETING DATES

Regular Meeting followed directly by Budget Work Session: Thursday, October 27, 2022 – Kent District Library Service + Meeting Center and via teleconference, 4:30 PM.

14. ADJOURNMENT

Motion: Ms. Weller moved for adjournment at 5:11.

Support: Supported by Ms. Lintemuth.

RESULT: Motion carried.

Sheri Gilheath Watts

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